



60 Sylvan Road, Sompting, BN15 0BT  
07925323150  
info@adamarquees.co.uk

Name :.....

Address: .....  
.....  
.....  
.....

Postcode .....

Contact; Home ..... Mobile: .....

Email; .....

Date(s) of event : .....

Date of delivery / erection : .....

Date of Collection/ take down : .....

Marquees required : .....

Number of guests : .....

Occasion : .....

Other equipment required: .....

Type of Surface (i.e. grass, concrete etc.)  
.....

Any other relevant information;  
.....

I / We confirm the following arrangement:

Whilst the Items/equipment(s)/marquees are in their designated site/area, I / We assume full responsibility for them. In the event of loss or damage to any unit, or part thereof, for which I / We assumed responsibility, I / We will indemnify Ad Astra Marquees in full for the cost of repair, or if this is not physically or economically practicable, replacement of the lost or damaged unit or part.

Name Printed .....

Signed ..... Date .....

## Terms and Conditions of Hire

### 1. Terms

A non-returnable deposit will be required on booking.

The Hirer is liable for any damage of breakages to Ad Astra Marquees equipment.

Payment net on receipt of invoice.

Decorations to be removed the day after the function. Ad Astra Marquees will charge for removal. It must be understood that the marquee is only intended as a temporary construction and to a certain degree will not safe guard fully against weather conditions. Therefore Ad Astra Marquees accepts no claims liable to arise from this cause.

### 2. Conditions

Unless stated otherwise in writing, all orders by Ad Astra Marquees, are subject to the acceptance by the Hirer, and that the Hirer is deemed to have acknowledged this fact.

### 3. Exclusion of liability

Liability to third party. Ad Astra Marquees will not be responsible for and the Hirer will indemnify Ad Astra Marquees against all claims for the injury to persons or loss of damage to property how so ever caused unless it is proved that such injury or damage was caused by faulty material or workmanship or negligence on part of Ad Astra Marquees. All orders accepted or contacts entered into are upon freedom from all liable for non-fulfillment or delay due to war, strikes, lock out, riots, civil commotion, Force Majeure, breakage's, Government control on priority regulations, security of materials or labour difficulties or other causes beyond our control.

### 4. Loss or Damage

The Hirer is responsible for the safe custody of hire equipment and all persons using said equipment supplied by Ad Astra Marquees from the time of delivery to final collection is site. Ad Astra Marquees cannot accept any responsibility whatsoever for any damage to underground pipes, drains and cables, the position of which has not clearly been marked on the ground.

### 5. Erection-Dismantling-Delivery

The hirer agrees not to attempt to erect, Dismantle, alter or interface in any way with Ad Astra Marquees property except prior agreement with Ad Astra Marquees. Ad Astra Marquees will do it's utmost to comply with the Hirer's wishes wherever preference is as to delivery, erection or removal dates are required, but regret we cannot guarantee in advance that the equipment will be delivered, erected or removed on any specified day. Where no preference is stated, Ad Astra Marquees will deliver, erect or remove equipment at our discretion. Quoted prices are for erecting Marquees on grass with reasonable vehicle access to the site. A surcharge may be necessary for erecting Marquees if access is unduly restricted.

### 6. Cancellations or Premature Termination

In the event of cancellation at any time, the deposit will be forfeited.

In addition, the hirer agrees to pay Ad Astra Marquees a sum of which any deposit already paid shall form, up to the hire charge in accordance with the following scale:

#### On Termination by the Hirer

Within 7 days of the hire date 100% of total hire cost

Less than 14 days of hire date 75% of total hire cost

Less than 21 days of hire date 50% of total hire cost

Less than 28 days of hire date 40% of total hire cost

Less than 6 weeks of hire date 30% of total hire cost

